

# SIMPLY♥TEES

## Return Policy

- Any item you purchased must be returned within (14 days) of receipt, we have three different options to better serve you: exchange item(s), receive online credit or a refund in the original form of payment.
- Returned items must be unworn & unwashed.
- Personalized/Monogrammed items can NOT be returned do to the personalization.
- We will review the item. If the item does not meet our exchange policy criteria we have the right to NOT issue store credit or a refund.

**The customer is responsible for return postage.**

## How to Make a Return:

- Make sure you have read the return policy. If your return meets the criteria stated, then complete this form.
- Fill out what item(s) you are returning in the return form section.
- Please send your return to the address listed below.
- Once your return is received please allow 3 business days to process your return or exchange.

### Send Returns To:

Simply Tees  
227 S Fretz Ave. STE #110  
Edmond, Oklahoma 73013

## Return/Exchange Form

Order Number(s): \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Product Name	Quantity	Size	Return Reason Code

Return Reason Code:

- Too Small
- Too Big
- Changed My Mind
- Received Incorrect Item/Size (please explain)
- Damaged (please explain)
- Other (please explain)
- Exchange (please specify size and color)

Comments/Explanations: \_\_\_\_\_